

Minutes of Van Zandt ESD #3 Meeting
September 14, 2023

The regular meeting of Van Zandt ESD#3 was called to order by President Marvin Shaw at 7:01 pm. A quorum was deemed present with the following board members present: Marvin Shaw, Scott Opitz, Sue Baugh, and Heath Morris.

Heath Morris read the minutes of the August 10, 2023 meeting. Scott Opitz made the motion to accept the minutes with one revision, the date needed to be changed to August 10, 2023. Sue Baugh seconded the motion. The motion passed.

There was no citizen input.

Tim Meredith gave his report for SVZVFD. After a discussion, Tim Meredith agreed to reimburse VZESD#3 \$47.96 for refreshments after a funeral (August, 2023 Ck #5035 to SVZVFD from VZESD#3). Meredith presented bills for payment:

Stidders-Martin Emerg	Install skid unit	\$2629.48
The Muffler Shop	Mount bed on brush truck	\$1300.00
YP Signal	Siren	\$ 324.00
VFIS	Insurance	\$1679.50

Scott Opitz made a motion to reimburse SVZVFD for tornado manpower stipend money in the amount of \$3750.00. Sue Baugh seconded the motion. The motion passed.

The drought staffing approved in August meeting came to a total of \$4680.00.

Tim Meredith gave the financial report for SVZVFD. No action required,

Scott Opitz gave financial report for VZESD#3. He made a motion to move \$10,000.00 from the Capital Improvements account into the Emergency fund. Sue Baugh seconded the motion. The motion passed.

Scott Opitz reported from the outside auditors that we need to be amending our budget to reflect any overage of approved budgeted expenses.

Sue Baugh made a motion to accept the treasurer's report and to pay the bills. Heath Morris seconded the motion. The motion passed. The report showed the following checks:

Ck 1482	Michael Butler	Maintenance	\$ 120.00
Ck 1483	Holt International	Equip. Repairs	\$ 7,947.01
Ck 1484	Wallace & Murray	Insurance	\$ 200.00
CK 1485	VZCAD	Contracted services	\$ 6,439.60
Ck 1486	Burns, Anderson, Jury	Contracted services	\$ 1,127.40
Ck 1487	Pattillo, Brown & Hill	Contracted Services	\$ 1,000.00
Ck 1488	Election Systems +	Contracted Services	\$ 391.03
Ck 1489	SVZVFD	Contracted services	\$15,757.30

Tim Meredith reported on status of new brush truck #4. He said they were still waiting on radios. Everything else is coming together. He gave no estimated finish date. Meredith reported the radios are going to be approximately \$8,000.00 over what was budgeted due to price increases. No action taken.

Marvin Shaw reported that the architect firm has split and he has cancelled the contract. He hopes to have a positive report by the next meeting.

There was a discussion on repairing the drive at Station #1. Tim Meredith presented 3 bids to cut out and replace concrete. The bids ranged from approximately \$2,000.00 to \$5,000.00. Marvin Shaw reported that Precinct #2 Commissioner has offered to patch hole with asphalt for free. No action required.

SVZVFD president Tim Meredith reported the new ladder truck is still not in-service. They are waiting on radios.

Marvin Shaw reported that the tax values are certified but not finalized due to the number of protests, but we are clear to proceed to adopt a budget and set a tax rate. Scott Opitz made a motion to adopt a working budget of \$795,578.48. Sue Baugh seconded the motion. Motion passed.

Committed Fund		Assigned Fund		Unassigned Fund		Totals
SVZC FD	\$351,000.00					\$351,000.00
Loan Principle	\$ 7,000.00					\$ 7,000.00
Loan Interest	\$24,000.00					\$24,000.00
VZCAD	\$30,000.00					\$30,000.00
VFIS	\$20,000.00					\$20,000.00
		Professional fees	\$ 7,000.00			\$ 7,000.00
		Emergency	\$ 70,000.00			\$ 70,000.00
		Capital Improv	\$ 160,000.00			\$ 160,000.00
		Property Addition	\$ 100,000.00	\$		\$ 100,000.00
				Operation	\$ 20,578.48	\$ 20,578.48
				Board Required Training	\$ 6,000.00	\$ 6,000.00
					Totals	\$795,578.48

Scott Opitz moved to adopt a tax rate of \$0.09096497 to cover the budget. Sue Baugh seconded the motion. The motion passed.

	Certified Tax Value	\$920,630,247.00	
	Divided by \$100.00	\$9,206,302.47	
	Current tax rate	\$0.09096497	\$837,451.03
	Estimated 95% collection	0.95	\$795,578.48

Scott Opitz reported that we have the final draft of the audit, but that it has yet to be completed. No action required.

Sue Baugh made a motion to hold the next meeting of VZESD #3 on October 12, 2023 at 7:00 pm in SVZVFD Station #4. Heath Morris seconded the motion. The motion passed.

Sue Baugh Moved to adjourn the meeting. Heath Morris seconded the motion. The motion passed. The meeting was adjourned at 8:20 pm.

Submitted by

Brian Cummins

Secretary, Van Zandt ESD # 3