

Minutes of Van Zandt ESD #3 Meeting
March 10, 2022

The regular meeting of Van Zandt ESD#3 was called to order by President Marvin Shaw at 7:14 pm. A quorum was deemed present with the following board members present: Marvin Shaw, Sue Baugh, Scott Opitz, and Brian Cummins. Brian Cummins opened the meeting with a prayer.

Brian Cummins read the minutes of the February 1, 2022 meeting. Sue Baugh moved to accept the minutes with the following corrections – in the treasurer’s report the amount was supposed to be \$150,000.00 and under the report on the truck we were proposing to buy to strike the words “and to get a pump test” as this was included in purchase price. Scott Opitz seconded the motion. The motion carried.

There was no citizen input.

Tim Meredith gave his report from SVZVFD. He reported that the department had been quite busy averaging more than 3 grass fires per day. Meredith said they had a problem with one of the pumper trucks that had developed an algae problem in the fuel tank. The tank had to be removed to properly clean. He also reported that the insurance adjuster was working on locating parts and getting prices before an settlement could be made. No action required.

Tim Meredith presented his financial report for SVZVFD. It included a bill for \$3,364.68 to cleaning the algae out of the fuel tank on the pumper. He also noted that it was costing a great deal more to fill up the trucks due to increase in fuel prices. Scott Opitz moved to pay the \$3,364.68, Sue Baugh seconded the motion. The motion carried.

Scott Opitz gave the treasurer’s report. He reported that the following checks need to be written:

Ck 1364	Texas Fire Trucks, LLC	equipment	\$10,000.00
Ck 1365	Texas Fire Trucks, LLC	equipment	\$215,000.00
Ck 1366	Marvin Shaw	Travel & meetings	\$282.36
Ck 1367	VFIS of Texas	Insurance	\$992.75
Ck 1368	VZ CAD	contract services	\$5717.32
Ck 1369	SVZVFD	contract services	\$7,976.00
Ck 1370	Price International	repairs	\$3,364.68
Ck 1371	Fire Tech	repairs	\$5017.56
Ck 1372	Sue Baugh	Travel & meetings	\$251.90
Ck 1373	Brian Cummins	Travel & meetings	\$738.30

We received 5 checks from VZ CAD for taxes collected in the amounts of \$53,716.31, \$2,075.23, \$62,209.91, \$27,532.94 and \$1,049.50.

Brian Cummins moved to accept the treasurer’s report and to authorize the treasurer to pay the bills. Sue Baugh seconded the motion. The motion carried.

Marvin Shaw reported that at the SAFE-D conference we found out that we must have an architect if we use tax dollars to build a new station. He and Scott visited with several firms at the conference. Scott Opitz moved to hire Slattery-Tackett Architect to develop plans for the new station. Sue Baugh seconded the motion and it passed unanimously.

Marvin Shaw presented a bid package that included TXDOT's requirements and Abbott Engineering's specifications for the project. Bid package will be sent to 3 or more contractors. We will have to call 811 to re-flag the utilities in the right-of-way. Brian Cummins moved to submit the bid packages. Sue Baugh seconded the motion. Motion carried.

Due to absence of SVZVFD chief there was no report on new fire truck that was purchased.

Due to absence of Heath Morris there was no report on refurbishing the jaws of life.

Brian Cummins moved to remove David Wilkerson from the signature card on the checking account and two CD's at First State Bank of Ben Wheeler. Scott Opitz seconded the motion. The motion passed. Sue Baugh moved to add Brian Cummins to the signature card on the checking account and the two CD's. Scott Opitz seconded the motion. The motion passed. Brian Cummins moved that we name Heath Morris as the auditor. Scott Opitz seconded the motion. The motion passed.

Brian Cummins moved to update our website by removing David Wilkerson from the ESD's website. Sue Baugh seconded the motion. The motion carried. Marvin Shaw discussed that we only put what is required by law on the website. Brian Cummins moved that we update the website with a list of commissioners, removing the pictures and adding the mailing address. Scott Opitz seconded the motion. The motion passed.

Sue Baugh moved to set the next meeting of Van Zandt ESD #3 for April 14 at 7:00 pm at Station #4. Scott Opitz seconded the motion. The motion carried.

Brian Cummins moved to adjourn the meeting and Scott Opitz seconded the motion. The motion carried and the meeting was adjourned at 8:34pm.

Submitted by

Brian Cummins

Board Secretary